Collaborative Data Inquiry Practitioner Toolkit: Team Member End-of-Year Survey

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Instructions:
The Collaborative Data Inquiry (CDI) Practitioner Toolkit's Team Member End-of-Year (EOY) Survey is designed to capture team members' experiences in instructional team meetings over time. The EOY Survey should be administered near the end of a school year, as it asks team members to reflect on their participation and learning across the duration of the team's CDI work. All members of an instructional team are encouraged to complete the survey. Additional guidance on EOY Survey administration is available in the CDI Practitioner Toolkit's User Guide.

Team Member End-of-Year Survey

Team Information

Please take a moment to note which team this response relates to.

- School Name: _____

- Team Name: _____

Instructional Team Meetings Focused on Using Data

In the questions below, please focus on your experience collaborating with your instructional team to use data to improve student outcomes **during this school year**. Collaboration focused on using data may happen during grade-level team meetings, subject area team meetings, professional learning community (PLC) meetings, school data days, or other times reserved for instructional teams to work with data.

(1) How often were the following statements true of your instructional team meetings focused on using data to improve student outcomes during this school year? (Select one in each row.)

	Hardly any meetings	Occasional meetings	Half of the meetings	Most meetings	Almost all meetings
I was clear on our meeting objectives at the start of the meeting.					
We had enough time to meet our objectives.					
Most team members arrived well-prepared.					
Meeting with the team was a good use of my time.					
Our objectives were important for us to discuss together.					
We should have discussed more important topics instead of what we talked about.					

(2) How often were the following statements true of your instructional team meetings focused on using data to improve student outcomes during this school year? (Select one in each row.)

	Hardly any meetings	Occasional meetings	Half of the meetings	Most meetings	Almost all meetings
I was fully engaged in the discussions.					
Our meetings had clear expectations or norms.					
Everyone in the meetings contributed to meeting our objectives.					
Our discussions helped us develop a shared understanding of what we need to do as a team.					
When we disagreed, we did so respectfully.					

(3) How did you feel about collaborating with your instructional team on using data to improve student outcomes during this school year? (Select one in each row.)

	Strongly disagree	Disagree	Somewhat disagree	Somewhat agree	Agree	Strongly agree
My relationships with my team members are open and honest.						
We have a great deal of cooperative effort among staff members.						
We provide strong social support for one another.						
We respect one another's professional competence.						

(4) How often were the following statements true of your instructional team meetings focused on using data to improve student outcomes during this school year? (Select one in each row.)

	Hardly any meetings	Occasional meetings	Half of the meetings	Most meetings	Almost all meetings
I left the meeting knowing what my next steps were.					
I did something different in my classroom because of our meeting.					
I left the meeting without learning something new.					
I left feeling frustrated with our lack of progress.					
We made more progress during our meeting than I would have on my own.					

Working with Data

The questions below ask you specifically about the work your team did with data **during this school year**. The word "data" has a wide definition, including but not limited to standardized tests, benchmark assessments, student work, exit slips, class and peer observations, disaggregated student data and interviews, and demographic data.

(5) How often were the following statements true of your instructional team meetings focused on using data to improve student outcomes during this school year? (Select one in each row.)

	Hardly any meetings	Occasional meetings	Half of the meetings	Most meetings	Almost all meetings
We reviewed data to help us achieve our objectives.					
The data we discussed gave me useful insights into **my teaching practice**.					
The data we discussed gave me useful insights into **my students' learning needs**.					
I understood what the data we discussed measured.					

	Hardly any meetings	Occasional meetings	Half of the meetings	Most meetings	Almost all meetings
We made factual observations about the data before we interpreted the data.					
We reviewed disaggregated data of different student subgroups (for example, English learners).					
We thoroughly understood the data we reviewed before discussing what actions to take.					
I did not understand the connection between the data we discussed and our meeting objectives.					
We used data to better understand the strengths and assets of our students.					
We discussed the biases we may have with interpreting data.					

Thank you for completing this survey!

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